

Settlement Conference Short Notice List Request Form (St. John's Only)



**In the Supreme Court of
Newfoundland and Labrador
(Family Division)**

FOR COURT USE ONLY

COURT FILE NO: _____

CENTRAL DIVORCE REGISTRY NO: _____

Filed at _____, Newfoundland and
Labrador, this _____ day of _____, 20_____.

Registry Clerk of the Supreme Court of Newfoundland and Labrador

BETWEEN: _____ APPLICANT
(Print full name)

AND: _____ RESPONDENT
(Print full name)

AND: _____
(Print full name)

NOT APPLICABLE
 SECOND APPLICANT
 SECOND RESPONDENT

We are requesting the within matter be added to the short notice settlement conference list.

Is the matter currently on the general settlement conference List?

- Yes (You must fill out Part A and Part B)
- No (You must fill out Part C)

Part A Date Permission was Granted

You must indicate the date when permission was granted to be placed on the general settlement conference list:

PERMISSION GRANTED on: Month _____ Day _____ Year _____.

Part B Acknowledgements and Undertakings

If the matter has more than two parties, please attach an extra Page 2.

We are requesting the within matter be added to the short notice settlement conference list. We **acknowledge and agree that:**

If this matter is placed on the short notice settlement conference list, it will also remain on the general settlement conference list.

Within thirty (30) days of filing this request, we individually will file and provide to each other party our respective settlement conference briefs and any outstanding disclosure.

If all parties do not file their settlement conference briefs within thirty (30) days of filing their request to be placed on the short settlement conference list, this matter will not be placed on that list.

Once this matter is on the short notice settlement conference list, we may be contacted on short notice to attend a settlement conference. If the parties are unavailable, the matter will move to the bottom of the short notice settlement conference list. This will have no impact on the existing placement of the matter on the general settlement conference list.

We will undertake to use all efforts to make ourselves available for the date offered on short notice.

Signature and Date of the Applicant

DATED at _____, this _____ day of _____, 20_____.

Signature

Signature of Lawyer (if any)

Print Name of Lawyer (if any)

Signature and Date of the Respondent

DATED at _____, this _____ day of _____, 20_____.

Signature

Signature of Lawyer (if any)

Print Name of Lawyer (if any)

Part C Acknowledgements and Undertakings

If the matter has more than two parties, please attach an extra Page 3.

We are requesting the within matter be added to the short notice settlement conference list. We **acknowledge and agree that:**

If the matter is placed on the general settlement conference list, it will also be placed on the short notice settlement conference list following the filing of settlement conference briefs by all parties within thirty (30) days of being granted permission to be placed on the general settlement conference list.
Within thirty (30) days of being granted permission in Court to be placed on the general settlement conference list, we individually will file and provide to each other party our respective settlement conference brief and any outstanding disclosure.
If all parties do not file their settlement conference briefs within thirty (30) days of being granted permission in Court to be placed on the general settlement conference list, this matter will not be placed on the short notice settlement conference list.
Once this matter is on the short notice settlement conference list, we may be contacted on short notice to attend a settlement conference. If the parties are unavailable, the matter will move to the bottom of the short notice settlement conference list. This will have no impact on the existing placement of the matter on the general settlement conference list.
We will undertake to use all efforts to make ourselves available for the date offered on short notice.

Signature and Date of the Applicant

DATED at _____, this _____ day of _____, 20_____.	
_____	_____
<i>Signature</i>	<i>Signature of Lawyer (if any)</i>

	<i>Print Name of Lawyer (if any)</i>

Signature and Date of the Respondent

DATED at _____, this _____ day of _____, 20_____.	
_____	_____
<i>Signature</i>	<i>Signature of Lawyer (if any)</i>

	<i>Print Name of Lawyer (if any)</i>