Form 18A.06A

(rule 18A.06)

File number: 20____ ____ G _____

**IN THE SUPREME COURT OF NEWFOUNDLAND AND LABRADOR
GENERAL DIVISION**

BETWEEN:

(*Plaintiff's name*)   **PLAINTIFF**

AND:

(*Defendant's name*)   **DEFENDANT**

(Modify title of proceeding as necessary.)

Request for Case Management Meeting

Case Management Judge(s):   (*Insert the name of the case management judge and any alternate case management judge.*)

Requesting Part(y/ies):   (*Insert the name of the party or parties requesting the case management meeting.*)

(*Insert the name of party's lawyer, if applicable, as well as the party's telephone number, fax number, and email address.*)

Requested date and time of case management:

(*Provide dates and times you are available to attend a case management meeting.*)

All fields in the table below are mandatory and must be completed.

1.   Names and contact information for all counsel/self-represented litigants who will be appearing at this case management meeting:

	Name of counsel or self-represented litigant	Telephone #	Email address or fax #	Party for whom you are appearing
1.				
2.				
3.				
4.				

(*Include additional rows as necessary*.)

2.   Will an agenda be provided for this meeting? (*Tick one of the boxes*.)

☐   Yes

☐   No

3.   Please state the reason for the case management meeting

(*Provide reasons for requesting the case management meeting. You may refer to rules 18A.06(1)(a) – (e) or 18A.06(3)(a) – (l).*)

4.   Estimated time required to complete case management meeting:

(*Provide an estimate of the amount of time required to complete the meeting.*)

DATED at _____ (*city/town*), _____ (*province or, if outside of Canada, country*), on the _____ (*day*) of _____ (*month*), _____ (*year*).

_____
(*Signature*)
Party requesting case management meeting/Solicitor

Whose address for service is:
(*Insert address for service*)
Newfoundland and Labrador

TO: Supreme Court of Newfoundland
      and Labrador (General Division)