

FORM 2

IN THE PROVINCIAL COURT OF NEWFOUNDLAND AND LABRADOR

COURT CENTRE: _____

Court File No. _____

BETWEEN: _____

APPLICANT

AND: _____

RESPONDENT

NOTICE TO THE RESPONDENT: _____ (insert name)

1. An Application has been filed with the Court asking that an order be made against you.
2. You will be contacted by the Family Justice Services Division of the Court. Please refer to the attached Information Sheet for further information about that service.
3. If you wish to oppose the application, you must, within **thirty days** of being served, complete a Response in the required form, deliver a copy of it to the Applicant, and file the original with the Court.
4. If the application is for child, spousal or partner support or special or extraordinary expenses in relation to a child, **or** if, in your Response, you have made a claim for special or extraordinary expenses, claimed undue hardship, or otherwise claimed that an amount of child support payable is different than the table amount payable pursuant to the *Child Support Guidelines Regulations*, you must attach the required financial information as set out in the attached Financial Information Sheet.
5. You **must** notify the Court if you change your address or telephone number after you have been served with an Application.
6. **TAKE NOTICE** that if you do not file a Response with the Court, you will not receive further notice of this court proceeding and the Court may make an order against you in your absence.
7. **TAKE NOTICE** that if you do not file the required financial information, the Court may impute income to you and make an order against you.
